

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

Northwest Bergen County Utilities Authority

PLEASE TAKE NOTICE the Northwest Bergen County Utilities Authority does hereby notify the public that the Work Session and the Regular Meeting scheduled for Wednesday, July 16, 2025 at 7:00 p.m. will be held at the Authority's offices located at 30 Wyckoff Avenue, Waldwick, New Jersey. The agenda will include but not be limited to commissioner reports, the payment of regular bills, resolutions, and any other items which may come before the board. Formal action will be taken. The agendas will be placed on the Authority website, nbcua.com, at least 48 hours prior to the meeting.

Northwest Bergen County
Utilities Authority

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

AGENDA REGULAR MEETING July 16, 2025

1. Meeting called to Order
2. Open Public Meetings Act Statement
3. Roll Call
4. Chairman's Remarks
5. Approval of Minutes
 - a. Regular Meeting – June 18, 2025
6. Public Comments (any subject)
7. Consideration for approval of list of Resolutions attached dated July 16, 2025
8. Report of Committees:
 - a. Finance Committee
 - b. Personnel Committee
 - c. Insurance Committee
 - d. Operating Committee
 - e. Strategic Plan Subcommittee
 - f. Buildings and Grounds Committee
9. Report of Treasurer
10. Report of General Counsel
11. Report of Consulting Engineer
12. Report of Executive Director
13. Report of Authority Engineer
14. Report of Superintendent
15. Old Business
16. New Business
17. Public Comments (on subjects 4 through 16)
18. Adjournment

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

REGULAR MEETING

July 16, 2025

RESOLUTIONS

- 54-2025 Approval of Payment of Vouchers, Payroll, Tax Deposits and Pensions and Benefits
- 55-2025 Authorization to Engage the Services of The Neglia Group to Provide the Engineering Professional Services Required for the Ash Pad Improvement Project (Project #1177)
- 56-2025 Authorization to Engage the Services of The Neglia Group to Provide the Engineering Professional Services Required for the Parking Lot Expansion and Site Beautification Project (Project #1178)
- 57-2025 Approve Personnel Actions
- 58-2025 Approval to Increase the Bid Threshold Pursuant to N.J.S.A.40A:11-3 and N.J.A.C.5:34-5.4
- 59-2025 Approval for Providing for the Declaration of Official Intent Under Treasury Regulation Section 1.150-2 to Reimburse Prior Expenditures Related to Various Sewer System Improvements, Including Interceptor System Rehabilitation Phase 2 Program and Sludge Thickener Rehabilitation Improvements

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 54-2025

Date: July 16, 2025

**APPROVAL OF VOUCHERS, PAYROLL TRANSFERS, PAYROLL TAX DEPOSITS AND
PENSIONS & BENEFITS TRANSFERS**

WHEREAS, the Northwest Bergen County Utilities Authority has received vouchers in claim for payment of materials supplied and/or rendered; and

WHEREAS, the said vouchers have been reviewed and the amount indicated on each voucher has been determined to be due and owing; and

WHEREAS, the Northwest Bergen County Utilities Authority has made payroll transfers, payroll tax deposits and Pensions & Benefits transfers for the month of June 2025 and Health Benefits and Dental Benefits transfers for July 2025; and

WHEREAS, the Commissioners of the Authority have reviewed the vouchers, payroll transfers, payroll tax deposits, Pensions and Benefits, and Health and Dental Benefits transfers listed on the attached reports and have found them to be in order.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Northwest Bergen County Utilities Authority, that all vouchers, payroll transfers, payroll tax deposits, Pensions & Benefits and Health and Dental Benefits transfers listed and reports attached hereto, dated July 16, 2025

ACCOUNT: Payroll Account
Net Payroll: \$194,419.07

ACCOUNT: Tax Deposit Account
Total: \$88,918.58

ACCOUNT: Health Benefits Contribution Employer
Total Transfer: \$157,820.28

ACCOUNT: Health Benefits Contribution Employee
Total: \$6,007.86

ACCOUNT: Dental Benefits
Total Transfer: \$3,806.17

ACCOUNT: PERS and Contributory Insurance
Total Transfer: \$31,107.16

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 54-2025

Date: July 16, 2025

**APPROVAL OF VOUCHERS, PAYROLL TRANSFERS, PAYROLL TAX DEPOSITS AND
PENSIONS & BENEFITS TRANSFERS**

ACCOUNT: Operating Account
Total: \$643,409.15

ACCOUNT: General Improvement Account
Total: \$1,561,785.65

ACCOUNT: Sewer Trust Account
Total: \$883,895.33

BE IT FURTHER RESOLVED that the formal action(s) of the Commissioners of the Northwest Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to N.J.S.A. 40:14B-14(b).

FRANK KELAHER, CHAIRMAN

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 54-2025

Date: July 16, 2025

**APPROVAL OF VOUCHERS, PAYROLL TRANSFERS, PAYROLL TAX DEPOSITS AND
PENSIONS & BENEFITS TRANSFERS**

RECORDED VOTE:

	Bonagura	Biale	Jordan	Lo Iacono	Tombalakian	Virk	Kelaheer	
Offered								
Seconded								
Aye								
Nay								
Absent								
Abstain								
Recuse								

I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority July 16, 2025.

DOUGLAS M. BERN, ESQ.
ASSISTANT SECRETARY

DATE: July 16, 2025

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 55-2025

Date: July 16, 2025

**RESOLUTION TO ENGAGE THE SERVICES OF THE NEGLIA GROUP TO
PROVIDE THE ENGINEERING PROFESSIONAL SERVICES REQUIRED FOR THE
ASH PAD IMPROVEMENT PROJECT (Project #1177)**

WHEREAS, the Northwest Bergen County Utilities (the “Authority”) is in the process of assessing and designing improvement to the Authority’s ash pad (hereafter referred to as the “Project”); and

WHEREAS, the Authority requires the services of an engineer to undertake and complete necessary and essential professional engineering services in connection with the assessing and developing a design for improvement to the existing ash pad; and

WHEREAS, by Resolution No. 09-2025, the Northwest Bergen County Utilities Authority (the “Authority”) identified a number of firms including Neglia Group as qualified to perform engineering services required by the Authority pursuant to a Request for Qualifications for such position; and

WHEREAS, Neglia Group has developed a proposal (dated June 6, 2025) to perform these services and other ancillary services at hourly rates, and at a cost not to exceed \$17,900.00; and

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Northwest Bergen County Utilities Authority, as follows:

1. The Chairman or the Executive Director of the Authority is authorized to execute an agreement with Neglia Group to provide engineering and professional services required for the Ash Pad Improvement Project, at a cost not to exceed \$17,900.00. (Project #1177)
2. The Executive Director of the Authority or his designee is authorized to execute such other documents and undertake such other tasks that are reasonably required to carry out and consummate the transactions contemplated by this resolution.
3. The Secretary is directed to cause notice to be published as required by law; and
4. Upon execution, a fully executed and confirmed copy of the Agreement shall be placed on file in the office of the Executive Director and available for public inspection.
5. The formal action(s) of the Commissioners of the Northwest Bergen County Utilities

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 55-2025

Date: July 16, 2025

**RESOLUTION TO ENGAGE THE SERVICES OF THE NEGLIA GROUP TO
PROVIDE THE ENGINEERING PROFESSIONAL SERVICES REQUIRED FOR THE
ASH PAD IMPROVEMENT PROJECT (Project #1177)**

Authority embodied herein are expressly contingent upon and subject to the provisions
of N.J.S.A. 40:14B-14(b).

FRANK KELAHER, CHAIRMAN

RECORDED VOTE:

	Bonagura	Biale	Jordan	Lo Iacono	Tombalakian	Virk	KelaHER	
Offered								
Seconded								
Aye								
Nay								
Absent								
Abstain								
Recuse								

I hereby certify that this is a true copy of a resolution adopted by the Board of
Commissioners of the Northwest Bergen County Utilities Authority July 16, 2025.

DOUGLAS M. BERN, ESQ.

ASSISTANT SECRETARY

DATE: July 16, 2025

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

CERTIFICATION OF AVAILABILITY OF FUNDS

I hereby certify to the Board of Commissioners of the Northwest Bergen County Utilities Authority that sufficient funds are available for payment of the following:

CONTRACT: Ash Pad Improvement Project (Project#1177)

VENDOR: Neglia Group

AMOUNT: \$17,900.00

ACCOUNT NO.: 06-215-00-000-6610

Date: July 16, 2025

Robert Laux, Certifying Finance Officer

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 56-2025

Date: July 16, 2025

RESOLUTION TO ENGAGE THE SERVICES OF NEGLIA GROUP TO PROVIDE THE ENGINEERING PROFESSIONAL SERVICES REQUIRED FOR THE PARKING LOT EXPANSION AND SITE BEAUTIFICATION PROJECT. (Project #1178)

WHEREAS, the Northwest Bergen County Utilities (the “Authority”) is in the process of assessing and designing the expansion of the Authority’s parking lot and site beautification (hereafter referred to as the “Project”); and

WHEREAS, the Authority intends for this project to be funded with loan assistance from the New Jersey Environmental Infrastructure Financing Program pursuant to N.J.A.C. 7:22-3.1 et seq., the New Jersey Environmental Infrastructure Trust Loan pursuant to N.J.A.C. 7:22-4.1 et seq. and all applicable interim and final rules and regulations published in the New Jersey Register through June 2005; and

WHEREAS, the Authority requires the services of an engineer to undertake and complete necessary and essential professional engineering services in connection with the assessing and developing a design for the expansion of the Authority’s parking lot and site beautification; and

WHEREAS, by Resolution No. 09-2025, the Northwest Bergen County Utilities Authority (the “Authority”) identified several firms including Neglia Group as qualified to perform engineering services required by the Authority pursuant to a Request for Qualifications for such position; and

WHEREAS, Neglia Group has developed a proposal (dated June 6, 2025) to perform these services and other ancillary services at hourly rates, and at a cost not to exceed \$89,000.00; and

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Northwest Bergen County Utilities Authority, as follows:

1. The Chairman or the Executive Director of the Authority is authorized to execute an agreement with Neglia Group to provide engineering and professional services required for the Parking lot expansion and site beautification project, at a cost not to exceed \$89,000.00. (Project #1177)
2. The Executive Director of the Authority or his designee is authorized to execute such other documents and undertake such other tasks that are reasonably required to carry out and consummate the transactions contemplated by this resolution.
3. The Secretary is directed to cause notice to be published as required by law; and

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 56-2025

Date: July 16, 2025

**RESOLUTION TO ENGAGE THE SERVICES OF NEGLIA GROUP TO PROVIDE
THE ENGINEERING PROFESSIONAL SERVICES REQUIRED FOR THE PARKING
LOT EXPANSION AND SITE BEAUTIFICATION PROJECT. (Project #1178)**

4. Upon execution, a fully executed and confirmed copy of the Agreement shall be placed on file in the office of the Executive Director and available for public inspection.
5. The formal action(s) of the Commissioners of the Northwest Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to the provisions of N.J.S.A. 40:14B-14(b).

FRANK KELAHER, CHAIRMAN

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 56-2025

Date: July 16, 2025

RESOLUTION TO ENGAGE THE SERVICES OF NEGLIA GROUP TO PROVIDE THE ENGINEERING PROFESSIONAL SERVICES REQUIRED FOR THE PARKING LOT EXPANSION AND SITE BEAUTIFICATION PROJECT. (Project #1178)

RECORDED VOTE:

	Bonagura	Biale	Jordan	Lo Iacono	Tombalakian	Virk	Kelaher
Offered							
Seconded							
Aye							
Nay							
Absent							
Abstain							
Recuse							

I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority July 16, 2025.

DOUGLAS M. BERN, ESQ.

ASSISTANT SECRETARY

DATE: July 16, 2025

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

CERTIFICATION OF AVAILABILITY OF FUNDS

I hereby certify to the Board of Commissioners of the Northwest Bergen County Utilities Authority that sufficient funds are available for payment of the following:

CONTRACT: Parking Lot Expansion and Site Beautification Project (Project #1178)

VENDOR: Neglia Group

AMOUNT: \$89,000.00

ACCOUNT NO.: 06-215-00-000-6610

Date: July 16, 2025

Robert Laux, Certifying Finance Officer

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 57-2025

Date: July 16, 2025

APPROVE PERSONNEL ACTIONS

WHEREAS, there presently exists a need for an Operations and Maintenance Helper; and

WHEREAS, it has been recommended by the Executive Director and Superintendent of the Northwest Bergen County Utilities Authority that Devon Bandini be employed as an Operations and Maintenance Helper effective July 21, 2025 subject to a one hundred eighty (180) day probationary period at an hourly rate as set forth in the non-supervisory collective bargaining agreement; and

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Northwest Bergen County Utilities Authority that Devon Bandini be employed as an Operations and Maintenance Helper effective July 21, 2025 subject to a one hundred eighty (180) day probationary period at an hourly rate as set forth in the non-supervisory collective bargaining agreement.

BE IT FURTHER RESOLVED that the formal action(s) of the Commissioners of the Northwest Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to N.J.S.A. 40:14B-14(b).

FRANK KELAHER, CHAIRMAN

RECORDED VOTE:

	Bonagura	Biale	Jordan	Lo Iacono	Tombalakian	Virk	Kelaher
Offered							
Seconded							
Aye							
Nay							
Absent							
Abstain							
Recuse							

I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority July 16, 2025.

DOUGLAS M. BERN, ESQ.
ASSISTANT SECRETARY
DATE: July 16, 2025

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 58-2025

Date: July 16, 2025

**RESOLUTION INCREASING THE BID THRESHOLD
PURSUANT TO N.J.S.A.40A:11-3 AND N.J.A.C.5:34-5.4**

WHEREAS, the recent changes to the Local Public Contracts Law gave local contracting units the ability to increase their bid threshold from \$44,000 to \$53,000 effective July 1, 2025; and

WHEREAS, the quotation threshold for local units with Qualified Purchasing Agents, is fifteen percent (15%) of the bid threshold, which increases the new quotation threshold from \$6,500 to \$7,950; and

WHEREAS, N.J.S.A. 40A:11-3 permits an increase in the bid threshold if a qualified Purchasing Agent is appointed as well as granted the authorization to negotiate and award such contracts below the bid threshold; and

WHEREAS, Erick Martinez was appointed on December 18, 2025 by Resolution No. 95-2024 as the Qualified Purchasing Agent for the Authority; and

WHEREAS, the Northwest Bergen County Utilities Authority desires to take advantage of the increased bid threshold.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Northwest Bergen County Utilities Authority the following:

1. The governing body of the Northwest Bergen County Utilities Authority, in the County of Bergen, in the State of New Jersey hereby increases its bid threshold to \$53,000 and the Quote threshold to \$7,950 effective July 1, 2025; and
2. The local unit Secretary is hereby authorized and directed to forward a certified copy of this Resolution to the Director of the Division of Local Government Services.
3. That the formal action(s) of the Commissioners of the Northwest Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to N.J.S.A. 40:14B-14(b).

FRANK KELAHER, CHAIRMAN

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 58-2025

Date: July 16, 2025

**RESOLUTION INCREASING THE BID THRESHOLD
PURSUANT TO N.J.S.A.40A:11-3 AND N.J.A.C.5:34-5.4**

RECORDED VOTE:

	Bonagura	Biale	Jordan	Lo Iacono	Tombalakian	Virk	Kelaher
Offered							
Seconded							
Aye							
Nay							
Absent							
Abstain							
Recuse							

I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority July 16, 2025.

DOUGLAS M. BERN, ESQ.

ASSISTANT SECRETARY

DATE: July 16, 2025

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 59-2025

Date: July 16, 2025

RESOLUTION PROVIDING FOR THE DECLARATION OF OFFICIAL INTENT UNDER TREASURY REGULATION SECTION 1.150-2 TO REIMBURSE PRIOR EXPENDITURES RELATED TO VARIOUS SEWER SYSTEM IMPROVEMENTS, INCLUDING INTERCEPTOR SYSTEM REHABILITATION PHASE 2 PROGRAM AND SLUDGE THICKENER REHABILITATION IMPROVEMENTS

WHEREAS, the Northwest Bergen County Utilities Authority (the “Authority”) intends to issue debt obligations, the interest on which is excluded from gross income under Section 103 of the Internal Revenue Code of 1986, as amended (the “Code”) and that will be used to finance various sewer improvements, including (a) Interceptor System Rehabilitation Phase 2 Program improvements (Project No. S340700-21) and (b) Sludge Thickener Rehabilitation improvements (Project No. S340700-22) (the debt obligations herein referred to as “Project Debt Obligations” herein referred to as the “Project”);

WHEREAS, the Authority intends to finance the Project, in part, with the Project Debt Obligations but may pay for certain costs of the Project (“Project Costs”) prior to the issuance of the Project Debt Obligations with funds of the Authority which are not borrowed funds;

WHEREAS, the Authority desires to preserve its rights to treat an allocation of proceeds of the Project Debt Obligations to the reimbursement of Project Costs paid by the Authority prior to the issuance of the Project Debt Obligations as an expenditure for such Project Costs to be reimbursed for purposes of Sections 103 and 141-150 of the Code.

NOW THEREFORE, BE IT RESOLVED by the governing body of the Authority as follows:

Section 1. The Authority reasonably expects to reimburse its expenditure of Project Costs paid prior to the issuance of the Project Debt Obligations with proceeds of its Project Debt Obligations.

Section 2. This resolution is intended to be and hereby is a declaration of the Authority’s official intent to reimburse the Authority for expenditure of Project Costs by the Authority paid prior to the issuance of the Project Debt Obligations with the proceeds of the Project Debt Obligations, in accordance with Treasury Regulation Section 150-2.

Section 3. The maximum principal amount of the Project Debt Obligations expected to be issued to finance the Project is \$10,250,000.

RESOLUTION

No. 59-2025

Date: July 16, 2025

**RESOLUTION PROVIDING FOR THE DECLARATION OF OFFICIAL INTENT UNDER
TREASURY REGULATION SECTION 1.150-2 TO REIMBURSE PRIOR EXPENDITURES
RELATED TO VARIOUS SEWER SYSTEM IMPROVEMENTS, INCLUDING
INTERCEPTOR SYSTEM REHABILITATION PHASE 2 PROGRAM AND SLUDGE
THICKENER REHABILITATION IMPROVEMENTS**

Section 4. The Project Costs to be reimbursed with the proceeds of the Project Debt Obligations will be “capital expenditures” in accordance with the meaning of Section 150 of the Code.

Section 5. No reimbursement allocation will employ an “abusive arbitrage device” under Treasury Regulation Section 1.148-10 to avoid the arbitrage restrictions or to avoid the restrictions under Sections 142 through 147 of the Code. The proceeds of the Project Debt Obligations used to reimburse the Authority for Project Costs, or funds corresponding to such amounts, will not be used in a manner that results in the creation of “replacement proceeds”, including “sinking funds”, “pledged funds”, or funds subject to a “negative pledge” (as such terms are defined in Treasury Regulation Section 1.148-1) of the Project Debt Obligations or another issue of debt obligations of the Authority, other than amounts deposited into a “bona fide debt service fund” (as defined in Treasury Regulation Section 1.148-1).

Section 6. All reimbursement allocations will occur not later than 18 months after the later of: (i) the date the expenditure from a source other than the Project Debt Obligations is paid; or (ii) the date the Project is “placed in service” (within the meaning of Treasury Regulation Section 1.150-2) or abandoned, but in no event more than 3 years after the expenditure is paid.

Section 7. This resolution will take effect immediately.

BE IT FURTHER RESOLVED that the formal action(s) of the Commissioners of the Northwest Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to N.J.S.A. 40:14B-14(b).

FRANK KELAHER, CHAIRMAN

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 59-2025

Date: July 16, 2025

**RESOLUTION PROVIDING FOR THE DECLARATION OF OFFICIAL INTENT UNDER
TREASURY REGULATION SECTION 1.150-2 TO REIMBURSE PRIOR EXPENDITURES
RELATED TO VARIOUS SEWER SYSTEM IMPROVEMENTS, INCLUDING
INTERCEPTOR SYSTEM REHABILITATION PHASE 2 PROGRAM AND SLUDGE
THICKENER REHABILITATION IMPROVEMENTS**

RECORDED VOTE:

	Bonagura	Biale	Jordan	Lo Iacono	Tombalakian	Virk	Kelaher	
Offered								
Seconded								
Aye								
Nay								
Absent								
Abstain								
Recuse								

I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority July 16, 2025.

DOUGLAS M. BERN, ESQ.
ASSISTANT SECRETARY

DATE: July 16, 2025